



# How to Create a Digital Portfolio

Show yourself off!



VIDA

[Home](#)

[Science](#)

[Math](#)

[History](#)

[English Language Arts](#)

[Wellness](#)

[Design Lab](#)

[Elelctive](#)

# J. Garcia

## VIDA Student Portfolio

Welcome to my digital portfolio! My digital portfolio is a place where I will reflect on my strengths, growth, and challenges throughout my education at VIDA.



## Step One

Get a Chromebook.



You cannot create a New Google Site with an iPad.

## Step Two

Go to Google drive and create a  
Reflection Folder

This is the location where you will  
add all of your class reflections.



Drive

Search Drive



NEW

My Drive



- My Drive
- Team Drives
- Shared with me
- Recent
- Google Photos
- Starred
- Trash

Quick Access

How to Create a Digital Portfolio  
You edited today

Science GILLS Challenge  
You opened today

VIDA Video Communications  
You edited this week

D.Ruiz AXES Paragraph  
You edited this week

J. Garcia VIDA Student Portfolio  
You edited this week

Name

Owner

Last modified

File size

Name	Owner	Last modified	File size
World of Work	me	May 8, 2017	me
Videos	me	Jun 14, 2015	me
VIDA ELA Vertical Alignment	me	Sep 13, 2014	elizabethdehaas
VIDA Creative Arts Foundation	me	Oct 25, 2016	me
TED Talk Appointments	me	May 3, 2017	me
Tech Sub Committee	me	Apr 25, 2017	me
Tech Coaching	me	Feb 4, 2016	me

135 GB used

## Step Three

Create a Reflection Doc for each of your classes.

For example:

[Math Reflection](#)

**Remember to make one  
for EVERY CLASS!**

**Math**  
**Social Studies**  
**Science**  
**Language Arts**  
**Design Lab**  
**Wellness**  
**Elective**



Drive



Search Drive



NEW

My Drive ▾



- My Drive
- Team Drives
- Shared with me
- Recent
- Google Photos
- Starred
- Trash

135 GB used

135 GB used

- Drive 131 GB
- Gmail 4 GB
- Google Photos 12 MB

Name ↓	Owner	Last modified	File size
Personalize Learning Shiver	me	Aug 12, 2016 Sylvia Brown	
Organization	me	Aug 14, 2017 me	
MA Ed. Tech Program	me	Feb 7, 2016 me	
Learning Reflections 2017-2018	me	3:38 PM me	
iPad Collections	me	May 31, 2017 me	
Haiku	me	Sep 15, 2016 me	
Daily Lesson Plans	me	Aug 22, 2016 me	
BTSA- Tyler Brumbaugh	Tyler Brumbaugh	Sep 29, 2016 Tyler Brumbaugh	—
BTSA- Alyssa Allgeier	me	Oct 25, 2016 me	—
BTSA	me	Jan 12, 2016 me	—
After School ZAP	me	Nov 30, 2015 me	—
8th Grade Workshops	me	Jun 1, 2017 me	—

## Step Four

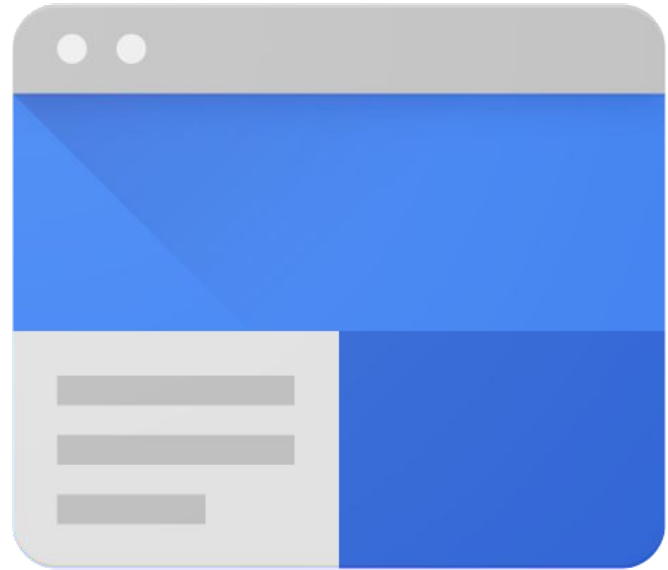
Go onto Google and find the Google Sites button

You may also find sites by typing:

[Sites.google.com](https://sites.google.com)

in your web browser

Choose New Google Sites and start building!





# Google



Google Search

I'm Feeling Lucky

# Step Five

Add a separate page for each subject



Enter site name

# J. Garcia VIDA Student Portfolio

Aa

Text box



Images



Embed URL



Upload

Components

Divider

Google Drive

From Drive

Google Embeds

YouTube

Calendar

Map

Google Docs

Docs

Slides

Sheets

Forms

Charts

# Step Four

You may use [this site](#) as a template,  
or one to follow.

Please add the following pages:

Math

Science

Language Arts

Social Studies

Wellness

Design Lab

Elective

## Step Five

When you are done creating all your pages, click on the page to add your reflection doc to each page from your drive.

Be sure to add each doc in its appropriate webpage.





Enter site name

Home Math Wellness English Language Arts Elective Design Lab Science Social Studies

# J. Garcia VIDA Student Portfolio

Change image Header type

Home

Math

Wellness

English Language Arts

Elective

Design Lab

Science

Social Studies



Don't forget to preview and publish your site!



Enter site name

Home Math Wellness English Language Arts History Design Lab Science Social Studies

# J. Garcia VIDA Student Portfolio

Aa

The div



Images



Embed URL



Upload

Components

— Divider

Google Drive

From Drive

Google Embeds

YouTube

Calendar

Map

Google Docs

Docs

Slides

Sheets

Forms

Charts



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